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TAB A

MAIL AND COURIER BRANCH

Scheduled Special Requirements

EAST-WEST RUN

The 'East-West' run is a 'covert' run which was established for the Foreign Document Division, Office of Operations. This run is scheduled for Tuesday and Friday of each week.

NATIONAL INTELLIGENCE SURVEY

The Courier Section receives approximately two calls per week from the Reproduction Plant at [redacted] requesting delivery of NIS material to the various IAC Agencies. This load consists of from twenty five to sixty bags of NIS material and involves four couriers from four to six hours per day.

25X1A6

TAB A

[redacted] RUN

One courier qualified in the use of firearms, is assigned one day of each week on an eight hour basis to accompany the Vital Materials Officer in transporting vital materials to the Repository.

25X1A6d

INTER-CITY TRIPS

These runs are provided upon specific request. An armed Top-Secret Courier (s) is assigned for a period of from one to four days. The number of trips and manpower expended are shown in Annex 4, Tab D ("Travel").

INTER-AGENCY AND INTRA-AGENCY SPECIALS

Upon specific request a courier (s) is provided to handle classified material on an emergency and "crash" basis. The time involved in these assignments currently averages about twelve working hours per day.

DELIVERY OF NATIONAL INTELLIGENCE ESTIMATES

Because of the urgency of this material, and in order to meet set deadlines, two to four couriers are assigned. Because of the nature of material there is no regular frequency of delivery.

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DELIVERY OF MATERIAL FOR NUCLEAR ENERGY DIVISION - OSI

Upon specific request, a courier who possesses a 'Que' clearance is provided on the average of twice weekly to deliver nuclear energy material for the Office of Scientific Intelligence. The number of couriers who hold this clearance is kept to a minimum.

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SECRET